

UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT NO. 412
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their organizational meeting on Monday, July 13, 2026 at 7:00 PM in the District Board Room located in Hoxie, KS.

PRESENT WERE

BOARD MEMBERS:	Michael Bretz, Darrin Herl, Billi Beckman, Brett Oelke, Mitchell Baalman, Erika Carter, Leonard Weber
SUPERINTENDENT:	Sharris Werner
BOARD CLERK:	Mandy Shipley
PRINCIPAL:	Chris Gardner
GUESTS:	Travis Arnold, Lance Baar

Michael Bretz called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

Mandy Shipley took roll call attendance. Seven Board members were present.

The agenda for the Board meeting was approved as presented (Oelke/Beckman 7-0).

The Board welcomed the guests present.

There were no Communications to the Board.

The Board moved to enter into executive session at 7:02 PM to discuss spring coach evaluations pursuant to the non-elected personnel exception under KOMA for 5 minutes with the Board, Sharris Werner, Chris Gardner and Lance Baar present, returning to open session at 7:07 PM in the District Boardroom (Weber/Beckman 7-0).

The Board moved to approve the 2026-2027 school year spring coaches as listed (Weber/Baalman 7-0):

Head High School Golf: **Lisa Weimer**
Assistant High School Golf: **Miranda Marez-Scanlon**
Head High School Track: **Lichelle Baar**
Assistant High School Track: **Aftan Tso**
Assistant High School Track: **Crystal Etherton**
Head Junior High Boys Track: **Lance Baar**
Head Junior High Girls Track: **Carmen Simon**
Assistant Junior High Track: **J.R. Kaiser**
Assistant Junior High Track: **Christy Juenemann**

Lance Baar discussed his athletic director report with the Board and then exited the Board meeting at 7:30 PM.

The Board moved to elect Michael Bretz as Board of Education President, to serve in the position until a successor is elected by the Board in July 2027 (Oelke/Beckman 7-0).

The Board moved to elect Billi Beckman as Board of Education Vice-President, to serve in the position until a successor is elected by the Board in July 2027 (Oelke/Baalman 7-0).

The resolution for Board meeting dates for the 2026-2027 fiscal year with a start time of 7:00 PM unless otherwise noted was approved as presented (Beckman/Weber 7-0).

The Board moved to approve the Board Organization Consent Agenda as presented (Baalman/Oelke 7-0).

- i. Appointed Mandy Shipley – Board Clerk of USD 412 & Hannah Franklin – Deputy Board Clerk of USD 412
- ii. Appointed Celeste Schippers – Treasurer of USD 412 & Hannah Franklin – Deputy Treasurer of USD 412
- iii. Appointed Mandy Shipley – Freedom of Information Officer
- iv. Adopted the 1,116 Minimum Hour School Year
- v. Appointed Sharris Werner - Local Consolidated Plan Office Representative
- vi. Appointed Tammy Schamberger-Food Service Representative
- vii. Appointed Sharris Werner - Hearing Officer for Free and Reduced Application Appeals
- viii. Designated Truancy Officers – Sharris Werner & Christopher Gardner
- ix. Designated Mandy Shipley-KPERS Representative
- x. Established mileage rate at current state rate (currently 72.5 cents)
- xi. Established Petty Cash Limits \$500 a building, \$1500 Central Office
- xii. Appointed KASB-School Attorney
- xiii. Designated Sharris Werner - Homeless Children Duties
- xiv. Designated “The Sheridan Sentinel” - Official Publication for USD 412
- xv. Designated Sharris Werner-Compliance Coordinator for anti-discrimination
- xvi. Approved Substitute Teacher pay \$120.00 per day
- xvii. Adopted the resolution for the Annual Waiver of Requirements of Generally Accepted Accounting Principles
- xviii. Adopted the resolution to establish Home Rule by the USD 412 Board of Education
- xix. Adopted early payment request for the 2026-2027 school year
- xx. Appointed Michael Bretz as NKESC Board member representative and Leonard Weber as alternate NKESC Board member representative for the 2026-2027 school year
- xxi. Appointed Billi Beckman as FHTNW Board member representative for the 2026-2027 school year
- xxii. Appointed Leonard Weber as Sick Leave Bank Committee representative for the 2026-2027 school year
- xxiii. Appointed Michael Bretz, Mitchell Baalman, and Brett Oelke to the 2027-2028 Negotiations committee
- xxiv. Approved banking resolutions for the 2026-2027 school year

- xxv. Approved the resolution to rescind minutes for the 2025-2026 school year with reference to Board of Education Policies
- xxvi. Adopted the official depositories of school district funds – Outdoor Bank, Equity Bank, and First State Bank of Hoxie
- xxvii. Adopted the resolution for District Credit Cards for the 2026-2027 school year
- xxviii. Adopted the resolution for Surety Bonds for the 2026-2027 school year

The Board moved to approve the Consent Agenda as presented (Weber/Carter 7-0).

- a) Approve Current Bills
- b) Approve June Treasurer's report
- c) Approve June Monthly Fund Balance Summary
- d) Approve June Activity Fund Reports
- e) Approve June 30, 2026 Board Minutes
- f) Approve Professional Leave
- g) Approve Gift and Grant Awards
 - a. none

Department reports were reviewed.

Transportation/Maintenance: Travis Arnold presented an update to the Board regarding district transportation and maintenance.

Large-Scale Projects: Travis Arnold gave the board an update on the stadium project.

Travis Arnold exited the Board meeting at 7:50 PM.

FHTNW: Minutes provided, brief update from Billi Beckman

NKESC: Minutes provided, brief update from Michael Bretz.

Food Service: Report provided and reviewed from food service director, Tammy Schamberger

Administrator Reports: Sharris Werner and Chris Gardner provided updates on their respective buildings and the district.

The Board moved to address items in Old Business:

The Board reviewed their compiled self-evaluation from the 2025-2026 school year, and will use the results to help with goal setting at the regular Board meeting in August.

The Board moved to approve new and revised job descriptions as listed (Oelke/Baalman 7-0):

****Bold print indicates new job descriptions****

Data Coordinator

Lead Cook

Lunchroom Monitor

Office Aide

Food Service Director

JR/SR High Secretary

Bus Driver

Cook

Classroom Aide
Custodian
Daycare Provider
Special Education Paraprofessional
Online Room Monitor
PreK – 6 Secretary

The Board moved to approve Board policy IDAD as discussed (Weber/Beckman 7-0).

The Board moved to approve district handbooks for the 2026-2027 school year as listed (Weber/Baalman 7-0):

JR/SR High Handbook
Grade School Handbook
Classified Handbook
Certified Handbook
Substitute Handbook
Daycare Handbook
Bus Driver Handbook

The Board took a break at 8:41 PM and resumed in open session at 8:47 PM.

The Board moved to enter into executive session at 8:48PM to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA for 5 minutes with the Board only, returning to open session at 8:53 PM in the District Boardroom (Oelke/Carter 7-0).

The Board moved to approve the USD 412 Negotiated Agreement for the 2026-2027 school year as presented (Oelke/Baalman 7-0).

The Board moved to enter into executive session at 8:55 PM to discuss administrative salaries and benefits for the 2026-2027 school year pursuant to the non-elected personnel exception under KOMA for 10 minutes with the Board and Mandy Shipley present, returning to open session at 9:05 PM in the District Boardroom (Oelke/Carter 7-0).

Mandy Shipley exited the executive session at 8:57 PM.

The Board moved to approve administrative salaries and benefits for the 2026-2027 school year as discussed (Beckman/Weber 7-0).

The Board moved to enter into executive session at 9:08 PM to discuss non-elected personnel pursuant to the non-elected personnel exception under KOMA for 10 minutes with the Board, Sharris Werner and Chris Gardner present, returning to open session at 9:18 PM in the District Boardroom (Beckman/Carter 7-0).

The Board moved to approve 2026-2027 classified staff and compensation as discussed (Oelke/Carter 7-0).

The Board moved on to address items in New Business:

There was no distribution from the SCCF track project fund to approve.

There were no items to surplus.

Approve Internet Safety policy was tabled.

The Board moved to approve the Workman's Compensation Insurance quote from KASB for the 2026-2027 school year as presented (Baalman/Carter 7-0).

The Board moved to approve the district insurance quote from KICS for the 2026-2027 school year as presented (Oelke/Weber 7-0).

The Board moved to approve the 2026-2027 meal prices and fees schedules as discussed (Beckman/Baalman 7-0).

The Board moved to approve the 2026-2027 Student Meal Charging Policy as presented (Weber/Baalman 7-0).

The Board moved to approve the 2026-2027 Wellness Policies as presented (Carter/Oelke 7-0).

The Board moved to proclaim that USD 412 intends to exceed the Revenue Neutral Rate for the 2026-2027 budget year (Oelke/Weber 7-0).

On or before July 20, 2026, Mandy Shipley will notify the county clerk of the district's intent to exceed the revenue neutral rate and will provide the time, date and location of the public hearing and its proposed tax rate. This notice will also be posted on the district website. A declaration that it will be exceeded does not mean that it will be. This option will just open the door for a more lenient budget timeline that would give the Board, administration and the district office time to review and discuss the appropriate fiscal needs for the district and plan accordingly prior to budget adoption.

There were no resignations at the time of the Board meeting to consider.

The Board moved to approve new hires and staff updates as listed (Weber/Baalman 7-0):

Full-time school year PreK paraprofessional: **Sarah Urban**

Part-time classroom aide (GS): **Chelidy Pridey**

Part-time classroom aide (HS): **Emma Cersovsky**

Part-time daycare provider effective 7/7/26: **Audrey Moss**

Daycare substitute: **Marissa Schamberger**

Transfer from Food Service Director to Lead Cook effective August 1, 2026: **Tammy Schamberger**

Transfer from JR/SR High Secretary to Food Service Director & Data Coordinator effective August 1, 2026: **Amber Vaughn**

Michael Bretz adjourned the meeting at 10:11 PM.

MICHAEL BRETZ, PRESIDENT
Approved this 10th day of August, 2026

MANDY SHIPLEY, BOARD CLERK