

UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT NO. 412
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their organizational meeting on Monday, August 11, 2025 at 7:00 PM in the District Board Room located in Hoxie, KS.

PRESENT WERE

BOARD MEMBERS:	Michael Bretz, Reba White, Billi Beckman, Brett Oelke, Haley Herrick, Leonard Weber
ABSENT:	Mitchell Baalman
SUPERINTENDENT:	Sharris Werner
BOARD CLERK:	Mandy Shipley
PRINCIPAL:	Chris Gardner
GUESTS:	Ethan Stickel, Karl Pratt

Michael Bretz called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

Mandy Shipley took roll call attendance. Six Board members were present.

The agenda for the Board meeting was approved as presented (White/Beckman 6-0).

The Board welcomed the guests present.

Communications to the Board included a presentation from Karl Pratt about a new countywide strategic planning initiative, reminders to let the district office know about attendance at the KASB convention in November, and a reminder to fill out forms for an upcoming evaluation.

Karl Pratt exited the Board meeting at 7:07PM.

The Board moved to approve the Consent Agenda as presented (Oelke/Weber 6-0).

- a) Approve Current Bills
- b) Approve July Treasurer's report
- c) Approve July Monthly Fund Balance Summary
- d) Approve July Activity Fund Reports
- e) Approve July 14, 2025 Board Minutes
- f) Approve Professional Leave
- g) Approve Gift and Grant Awards
 - a. SCCF – SWANK Movie Licensing grant \$889.00

Department reports were reviewed.

Transportation/Maintenance: Ethan Stickel presented an update to the Board regarding district transportation and maintenance.

Large-Scale Projects: Ethan Stickel gave the board an update on the track project

Ethan Stickel exited the Board meeting at 7:30 PM.

FHTNW: Minutes provided, brief update from Billi Beckman

NKESC: Minutes provided, brief update from Michael Bretz

Food Service: Report provided by Food Service Director, Tammy Schamberger

Administrator Reports: Sharris Werner and Chris Gardner provided and reviewed their respective building/district reports

The Board moved to address items in Old Business:

The Board moved to enter into executive session at 8:05 PM to discuss classified compensation pursuant to the non-elected personnel exception under KOMA for 10 minutes with the Board, Sharris Werner and Chris Gardner present, returning to open session at 8:15 PM in the District Boardroom (Beckman/Oelke 6-0).

The Board held a discussion with administration on suggested district handbook revisions and changes.

The Board moved to approve district handbooks for the 2025-2026 school year with changes as discussed (Weber/Herrick 6-0)

Hoxie JR/SR High Handbook

Hoxie Elementary School Handbook

Classified Handbook

Certified Handbook

Substitute Teacher Handbook

Daycare Handbook

Bus Driver Handbook

Handbooks will be posted the district website as soon practicable.

The Board moved to approve job descriptions as listed (Oelke/White 6-0):

K-6 ESOL Specialist

The Board reviewed and discussed their Board Self-Evaluation.

The Board moved on to address items in New Business:

The Board reviewed their current goals and ascertained they remain relevant and appropriate, and decided that no changes were necessary.

The Board tabled approving a distribution from the SCCF track project fund.

Brett Oelke exited the Board meeting at 9:55 PM.

The Board moved to dispose of surplus property as listed and donate, dispose of or sell at the discretion of administration (Weber/White 5-0):

38 unused classroom chairs

Brett Oelke entered the Board meeting at 9:57 PM.

The Board tabled approval of the Cardiac Response Plan to the September regular meeting.

Sharris Werner and Mandy Shipley reviewed the proposed 2025-2026 USD 412 Budget. A preliminary budget review took place earlier in the day with KSDE Director of Finance, Dale Brungardt.

Building needs assessments were reviewed and discussed with the Board by Superintendent Sharris Werner and 7-12 Principal Chris Gardner and were considered when developing the 2025-2026 USD 412 budget, which is set to be adopted at the regular September Board meeting following the RNR and Budget Hearings.

There were no resignations at the time of the Board meeting to consider.

The Board moved to approve new hires and staff updates as discussed (Weber/Oelke 6-0):

The Board moved to enter into executive session at 10:30PM to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA for 1 hour and 15 minutes with the Board, Sharris Werner, and Chris Gardner present, returning to open session at 11:45PM in the District Boardroom (Weber/Beckman 7-0).

Mandy Shipley entered the executive session at 11:00PM and exited at 11:15PM.

Michael Bretz adjourned the meeting at 11:47 PM.

MICHAEL BRETZ, PRESIDENT

Approved this 8th day of September, 2025

MANDY SHIPLEY, BOARD CLERK