

UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT NO. 412
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their regularly scheduled Board meeting on Monday, November 10, 2025 at 7:00 PM in the District Boardroom located in Hoxie, KS.

PRESENT WERE

BOARD MEMBERS: Michael Bretz, Billi Beckman, Brett Oelke, Mitchell Baalman, Leonard Weber, Haley Herrick, Reba White
SUPERINTENDENT: Sharris Werner
CLERK: Mandy Shipley
PRINCIPAL: Chris Gardner
GUESTS: Emily Haffner, Erika Carter, Travis Arnold, Jim Myers

Michael Bretz called the meeting to order at 7:00 PM.

Mandy Shipley took roll call attendance. Seven Board members were present.

The agenda was approved as presented (Beckman/White 7-0).

Michael Bretz welcomed the guests present.

Communications to the Board included election results and thank you cards to the board members from students who attended the William Allen White field trip in Emporia in early October.

Jim Myers presented the fiscal audit report for the 2024-2025 school year.

Jim Myers exited the Board meeting at 7:12 PM.

The Board moved to approve the 2024-2025 fiscal audit as presented (Weber/White 7-0).

The Board moved to approve the Consent Agenda as presented (White/Oelke 7-0).

- a) Approve Current Bills
- b) Approve October Treasurer's report
- c) Approve October Monthly Fund Summary
- d) Approve October Activity Fund Reports
- e) Approve October 6, 2025 Regular Meeting Minutes
- f) Approve Professional Leave
- g) Approval of Gifts and Grants Awards
 - SCCF - \$11,000 for two benches and a brick towards the track project
 - Red Rocks - \$200 towards the William Allen White field trip
 - First State Bank - \$969.71 mascot card donation
 - Midwest Energy Community Fund Grant - \$2,000

Department reports were reviewed.

Transportation/Maintenance: Updates and Board discussion with administration and Travis Arnold.

Large Scale Projects: Updates and Board discussion with administration and Travis Arnold.

Tom Feldt exited the Board meeting at 7:30 PM.

The Board moved to approve repair expenditures exceeding the district threshold to Paulette Feldt as presented (Weber/White 7-0).

FHTNW: Minutes provided, brief update from Billi Beckman

NKESC: Minutes provided, brief update from Michael Bretz

Food Service: Written report by Food Service Director Tammy Schamberger was reviewed.

Administrator Reports: Chris Gardner and Sharris Werner provided updates on their respective buildings and the district. The Board reviewed a written report from Athletic Director, Lance Baar.

The Board reviewed their current goals.

The Board moved on to address the item under Old Business.

Mandy Shipley presented to the Board a revision to the Continuing Education Grant Awards for the 2024-2025 school year, noting that one teacher had been inadvertently omitted from the original list in September. The Board reached consensus to recognize the correction and authorize payment of the grant amount to the eligible teacher.

The Board moved on to address the items under New Business.

The Board moved to approve a distribution in the amount of \$5,900 from the USD 412 Hoxie Community Schools Projects Fund in support of the track project held at the Sheridan County Community Foundation (Oelke/White 7-0).

Dispose of Surplus Property was tabled.

The Board held a discussion with administration on language regarding managers for sports teams in the JR SR High Handbook.

Emily Haffner exited the Board meeting at 8:10 PM.

The Board discussed and came to a consensus regarding the annual holiday gift and other holiday plans for staff.

Travis Arnold exited the Board meeting at 8:17 PM.

The Board moved to enter into executive session at 8:17 PM to discuss certified teacher evaluations pursuant to the non-elected personnel exception under KOMA for 10 minutes with the Board, Sharris Werner and Chris Gardner present, returning to open session at 8:27 PM in the District Boardroom (Beckman/Weber 7-0).

The Board moved to approve resignations as listed (Weber/Herrick 7-0):

Troy Swint: Part-time Grade School Custodian, effective November 7, 2025

The Board moved to approve new hire(s)/staff updates as listed (Baalman/Oelke 7-0):

Kayden Robbins: Full-time Grade School Custodian

Dayton Bell: Assistant High School Wrestling Coach

Juana Morales: Part-time Teachers Aid (Hoxie Grade School)

Michael Bretz adjourned the meeting at 8:35 PM.

MICHAEL BRETZ, PRESIDENT

Approved this 8th day of December, 2025

MANDY SHIPLEY, BOARD CLERK