

UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their Regular Board meeting on Monday, September 12, 2022 immediately following the Budget Hearing in the District Board Room located in Hoxie, KS.

PRESENT WERE

BOARD MEMBERS: Devan Castle, Michael Bretz, Billi Beckman, Jennifer Carder, Mitchell Baalman, Leonard Weber

ABSENT: Reba White

SUPERINTENDENT: Mary Ellen Welshhon

CLERK: Mandy Shipley

PRINCIPALS: Carey Fose, Sharris Werner

GUESTS: Cyndie Aumiller, Leah Heskett, Levi Gleason

Devan Castle called the meeting to order at 7:15 PM.

Mandy Shipley took roll call attendance.

The agenda for the Board meeting was approved as presented (Weber/Baalman 6-0).

Devan Castle welcomed the guests present.

Communications to the Board included an announcement that the Board would tour the greenhouse and daycare modular at the October meeting and that they would have a special guest from KASB to help kick off the next Superintendent Search. They also held a discussion regarding local conflicts with the KASB conference in November including possible post-season football, opening weekend of Pheasant Season, and a visit to the community from NASA astronaut and Hoxie High School Alumni Nick Hague. Board members are to let Mandy Shipley know if they plan to attend the conference set for November 11<sup>th</sup> and 12<sup>th</sup>.

The Board moved to approve the Consent Agenda as presented (Weber/Beckman 6-0).

- a) Approve Current Bills
- b) Approve Treasurer's report
- c) Approve Monthly Budget Summary
- d) Approve Activity Fund Reports
- e) Approve August 8, 2022 Board Minutes
- f) Approve Professional Leave
- g) Approval of Gifts and Grants Awards
  - Dane G. Hansen additional Grant towards daycare modular

Department reports were reviewed.

**Transportation:** There were not updates regarding this department.

**Large Summer Projects:** (Board Goal #4): No update on the track or auditorium lighting at the time of the meeting. Benches and tables for the HS courtyard should be arriving anytime. The Grade School bleachers arrived and have been installed.

**Daycare (Board Goal #4):** Mandy Shipley updated the Board on progress with this project. The daycare modular arrived on August 10<sup>th</sup> and was set onto the footings the next day. The cost of the modular increased since the time of the original quote and Dane G. Hansen stepped in to cover it. The state fire marshal's office performed an inspection of the facility on August 24<sup>th</sup> and approved the building for occupancy based on their requirements. Currently, the daycare is being furnished and fully equipped in preparation for the KDHE inspection that will take place on Wednesday, September 21<sup>st</sup>. If everything passes on that end, the daycare license would be issued approximately two weeks later. With the Board approving the hire of the provider(s) later in the meeting, it would be realistic to approximate the daycare opening in early October, pending approval from the KDHE inspection and issuance of the license. Currently, spots in the daycare are held by USD 412 employees. If openings are determined by the provider, whether temporary or permanent, they will be advertised by the provider through the school district website and social media. A waiting list will also be established by the provider with priority always given to children of USD 412 employees.

**NWKTC:** Billi Beckman provided the minutes from the June Board meeting for Northwest Kansas Technical College.

**NKESC:** Jennifer Carder provided and the minutes from the most recent NKESC Board meeting that took place in August.

**Food Service:** The Board reviewed a report provided by Food Service Director, Tammy Schamberger.

**Technology (Board Goal #2):** Mandy Shipley provided a brief update in regards to district technology.

**Guidance Department (Board Goal #3):** The Board reviewed a report provided by guidance counselor, Tennille Giancola.

**Administrator Reports:** Carey Fose, Sharris Werner and Mary Ellen Welshhon provided updates on their respective buildings and the district.

The Board moved on to address the items under Old Business.

The Board held a discussion regarding the Daycare Handbook. The decision was made to table approval to the October Board meeting. During the discussion at 7:43PM Kelsey Epp entered and quickly exited the meeting to hand out a draft version of the Daycare Handbook.

The Board moved on to address the items under New Business.

Mary Ellen Welshhon presented the Board with building needs assessments for Hoxie Grade School and Hoxie JR/SR High School as well as available state assessment data. The Board evaluated this information as part of the budget approval process and before considering the 2022-2023 budget for adoption.

The Board moved to adopt the 2022-2023 USD 412 Budget as presented (Bretz/Beckman 6-0).

The Board moved to appoint Jennifer Carder and Billi Beckman to the new policy review committee for the 2022-2023 school year (Weber/Bretz 6-0).

Mandy Shipley shared with the Board the dollar amount of the Continuing Education Grant Awards for teachers for the 2021-2022 school year and they came to a consensus that the amount was acceptable.

The Board moved to approve the resignation/retirement, with regrets, of Diane Stithem as Grade School Secretary /District Treasurer effective September 8, 2022 and to pay out remaining unused sick leave as specified in the classified handbook (Bretz/Beckman 6-0).

The Board moved to approve new hires for the 2022-2023 school year as presented (Carder/Baalman 6-0).

Full-Time Grade School Secretary/District Treasurer: Celeste Schippers  
Temporary Full-Time Daycare provider: Kelsey Epp  
Full-Time Daycare provider: Tanya Brooks  
Part-Time Grade School teachers aid: Troy Swint  
Full-Time Special Education Paraprofessional: Nicole Mazerac  
Assistant JH/HS Cross Country Coach: Chris Graham

The Board moved to approve the amended surety bond resolution for the 2022-2023 school year as presented (Bretz/Carder 6-0).

The Board moved to approve amended banking resolutions for the 2022-2023 school year as presented (Carder/Beckman 6-0).

The Board moved to approve the disposition of surplus property as listed (Castle/Bretz 6-0):

4 tables, 2 individual desks, and 10 blue chairs as a donation to the Catholic Church  
Grade School bleachers (wood and metal parts) to be disposed of/donated as the district sees fit

The Board moved that USD 412 change the Covid-19 Exposure, Prevention, Preparedness and Response plan to match CDC and KDHE guidelines changing quarantine from 10 days to 5 days from onset of symptoms, with no other changes (Bretz/Weber 6-0).

The Board moved to allow USD 412 to provide transportation for an out of district student from the Quinter Welding Program back to Hoxie (Weber/Baalman 6-0).

The Board took a break at 8:37 PM and resumed in open session at 8:45 PM.

Cyndie Aumiller, Leah Heskett and Levi Gleason all exited the meeting at 8:37PM.

The Board moved to enter into executive session at 8:46 PM to discuss non-elected personnel pursuant to the non-elected personnel exception under KOMA for one hour with the Board, Mary Ellen

Welshon, Carey Fose and Sharris Werner present, returning to open session at 9:46 PM in the District Board Room (Castle/Weber 6-0).

Devan Castle adjourned the meeting at 9:48 PM.

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DEVAN CASTLE, PRESIDENT

Approved this 10<sup>th</sup> day of October, 2022

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MANDY SHIPLEY, CLERK