

Mary Ellen
Welshhon,
Superintendent



HOXIE COMMUNITY SCHOOLS

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT NO. 412
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their Regular Board meeting on Monday, October 10, 2022 at 7:00 PM the Hoxie Grade School Library located in Hoxie, KS.

PRESENT WERE

BOARD MEMBERS: Devan Castle, Michael Bretz, Billi Beckman, Jennifer Carder,
Leonard Weber, Reba White

ABSENT: Mitchell Baalman, Mandy Shipley

SUPERINTENDENT: Mary Ellen Welshhon

DEPUTY CLERK: Amber Vaughn

PRINCIPALS: Carey Fose, Sharris Werner

GUESTS: Christy Heim, Tiffni Carter, Jim Myers, Gary Sechrist, Steve
Karlin, Kelsey Epp

Devan Castle called the meeting to order at 7:00 PM.

Amber Vaughn took roll call attendance.

The agenda for the Board meeting was approved as amended, with the addition of professional leave to the Consent Agenda (Beckman/White 6-0).

Devan Castle welcomed the guests present.

Jim Myers of James V. Myers, Chtd., delivered the fiscal audit report for the 2021-2022 school year. The audit was clean with no findings, which is the highest opinion to receive.

Jim Myers left the meeting at 7:10 PM.

Gary Sechrist, KASB Leadership Specialist, and Steve Karlin, KASB Leadership Consultant, reviewed the process of the Superintendent Search and the timeline of events, deadlines, and meetings required throughout.

Timeline:

October 12th – 26th 2022

- Link to online “Superintendent Characteristics” survey shared with the community of Hoxie. Survey open to staff, students, and all other residents/patrons/ community members of USD 412 who would like to do their part investing in the process.

Monday, November 14, 2022

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gather
characteristics.

- KASB meets with staff “Superintendent Characteristics Committee(s)” followed by the Regular Board meeting at 7:00 PM in the Hoxie Grade School Library where results from meetings and the online survey will be compiled and shared with USD 412 Board of Education. The KASB consultant will also input from the Board regarding desired Superintendent

Monday, January 2, 2023

- Completed applications due to KASB.

Thursday, January 5, 2023

- Special Board meeting at a time TBD in the Hoxie Grade School Library. Applicants/candidates screened by Gary Sechrist and his KASB leadership team presented to the Board of Education in executive session for interview selection.

January 9th – Jan 13th 2023

- Interviews with potential candidates for the position take place. Special meeting times and dates to be announced closer to, but before this date range.

Tom Feldt entered the meeting at 7:30 PM.

Gary Sechrist and Steve Karlin left the meeting at 7:32 PM.

Communications to the Board included a thank you card from the Heim family.

The Board and all in attendance left the Hoxie Grade School Library at 7:34 PM to tour the Greenhouse and Hoxie First Steps Daycare and returned at 8:02 PM to the Hoxie Grade School Library.

Tom Feldt, Kelsey Epp, Christy Heim, and Tiffni Carter left the meeting at 8:02 PM.

The Board moved to approve the Consent Agenda as presented (Weber/Carder 6-0).

- a) Approve Current Bills
- b) Approve Treasurer's report
- c) Approve Monthly Budget Summary
- d) Approve Activity Fund Reports
- e) Approve September 12, 2022 RNR Hearing Board Minutes
- f) Approve September 12, 2022 Budget Hearing Minutes
- g) Approve September 12, 2022 Regular Board Minutes
- h) Approve of Gifts and Grants Awards – nothing to report this month
- i) Approve Professional Leave

Department reports were reviewed.

Transportation: There were no updates regarding this department.

Large Summer Projects: (Board Goal #4): No update on the track or auditorium lighting at the time of the meeting. Benches and tables for the HS courtyard should be arriving anytime.

Daycare (Board Goal #4): The daycare opened its doors on Monday, October 10, 2022. With this project reaching fruition, it will only be updated through administrative reports moving forward.

NWKTC: No update or minutes at the time of the meeting.

NKESC: Jennifer Carder provided a brief update and minutes from the most recent meeting were available to the Board.

Food Service: The Board reviewed a report provided by Food Service Director, Tammy Schamberger.

Technology (Board Goal #2): The Board reviewed a report provided by Mandy Shipley.

Guidance Department (Board Goal #3): The Board reviewed a report provided by guidance counselor, Tennille Giancola.

Administrator Reports: Carey Fose, Sharris Werner and Mary Ellen Welshhon provided updates on their respective buildings and the district.

Mitchell Baalman entered the Board meeting at 8:38 PM.

The Board moved on to address the items under Old Business.

The Board held a discussion regarding the Daycare Handbook. The decision was made to table approval to the November Board meeting.

The Board moved on to address the items under New Business.

The Board moved to approve the 2021-2022 USD 412 Fiscal Audit Report as presented (White/Weber 7-0).

The Board moved to approve the KASB policy updates as presented (Beckman/White 7-0).

The Board moved to appoint Devan Castle as KASB delegate for the 2022 KASB Convention (Weber/White 7-0).

The Board moved to approve new hires/staff updates for the 2022-2023 school year as presented (Weber/Baalman 7-0).

Colton Corwin – Assistant Junior High Football pay

Carey Fose and Sharris Werner left the Board meeting at 10:44 PM.

The Board moved to enter into executive session at 10:45 PM to discuss non-elected personnel pursuant to the non-elected personnel exception under KOMA for one hour and twenty minutes with the Board only returning to open session at 12:05 AM in the District Board Room (White/Weber 7-0).

Mary Ellen Welshon was invited into the executive session at 11:15 PM and dismissed from executive session at 11:45 PM.

Devan Castle adjourned the meeting at 12:06 AM, Tuesday, October 11, 2022.



DEVAN CASTLE, PRESIDENT

Approved this 14th day of November, 2022



AMBER VAUGHN, DEPUTY CLERK