

UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT NO. 412
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their Regular Board meeting on Monday, February 13, 2023 at 7:00 PM the Hoxie Grade School Library located in Hoxie, KS.

PRESENT WERE

BOARD MEMBERS: Devan Castle, Michael Bretz, Billi Beckman, Jennifer Carder, Leonard Weber, Mitchell Baalman
SUPERINTENDENT: Mary Ellen Welshhon
CLERK: Mandy Shipley
PRINCIPALS: Carey Fose, Sharris Werner
GUESTS: Tom Feldt, Kellie Tice, Cyndie Aumiller, Lichelle Baar, Tom Friess, Nichole Campbell, Christy Heim, Tiffni Carter
ABSENT: Reba White

Devan Castle called the meeting to order at 7:00 PM.

Mandy Shipley took roll call attendance. Six Board members were present.

The agenda for the Board meeting was approved with changes as listed (Weber/Carder 6-0):

Approve 2023-2024 One Page Calendar moved to item A(e-i).

Approve Amended Grade School Handbook added as item D(f).

Devan Castle welcomed the guests present.

Communications to the Board included a thank you card and reminders about the Board election process. For the 2023 election year USD 412 has four at-large positions. The deadline to file for the Board is June 1, 2023, with the general election taking place in November, and any newly elected Board members taking office in January of 2024.

The Board held a discussion with administration and the teachers present about the 2023-2024 One Page Calendar and moved to approve it as presented (Baalman/Weber 6-0). The calendar will be posted on the district website and the biggest change to note is an earlier start time of 8:00 AM, adding 10 minutes to each school day.

The Board moved to approve the Consent Agenda as presented (Carder/Beckman 6-0).

- a) Approve Current Bills
- b) Approve Treasurer's report
- c) Approve Monthly Budget Summary
- d) Approve Activity Fund Reports
- e) Approve January 9, 2023 Board Minutes
- f) Approve Professional Leave

- g) Approve Gift and Grant Awards
 - Childcare Aware sustainability grant \$750

Department reports were reviewed.

Large Scale Projects: An update on the auditorium lighting project was presented and a consensus given by the Board to commit money from the Toothaker grant fund towards funding efforts to complete the project. The HS Courtyard project is still waiting on installation of the shade structure, and the track will still be addressed in one or two fiscal years.

Transportation/Maintenance: Tom Feldt went over bids he had obtained as instructed by the Board at the regular January Board meeting. They included bids for an expedition, 14 passenger buses, ovens for the kitchen, a new bobcat/skid steer and keyless entries/new doors for both buildings. The Board moved to approve the bid from Hoxie Implement for a new Bobcat/Skid steer as presented (Weber/Baalman 6-0). Other bids were considered but more information was needed to proceed so they will be revisited at the regular March Board meeting.

Tom Feldt exited the Board meeting at 8:05 PM.

NWKTC: Billi Beckman gave an update from the December meeting and minutes were provided.

NKESC: Jennifer Carder gave an update and the latest minutes were provided for review.

Food Service: Administration gave an update on the Grade School lunchroom project. They are hopeful that the district can begin lunch service at the grade school for K-6 at the beginning of the 2023-2024 school year.

Technology (Board Goal #2): The Board reviewed a report provided by Mandy Shipley.

Guidance Department (Board Goal #3): The Board reviewed a report provided by guidance counselor, Tennille Giancola.

Administrator Reports: Carey Fose, Sharris Werner and Mary Ellen Welshhon provided updates on their respective buildings and the district. Both Carey Fose and Sharris Werner had bids for security cameras as part of their reports, with approval being tabled until more information was available about the project.

The Board took a break at 9:04 PM and returned to open session in the Hoxie Grade School Library at 9:10 PM.

Kellie Tice, Cyndie Aumiller, Lichelle Baar, Tom Friess, Nichole Campbell, Christy Heim, and Tiffni Carter left the meeting at 9:10 PM.

The Board moved on to address the items under Old Business.

The Board moved to declare the 2022 fall semester college reimbursements a contingency expense (Carder/Bretz 6-0).

Project bids were addressed earlier in the meeting and approved or tabled at that time.

The Board moved to enter into executive session at 9:12 PM to discuss the Superintendent evaluation pursuant to the non-elected personnel exception under KOMA for 56 minutes with the Board only returning to open session at 10:08 PM in the Hoxie Grade School Library (Weber/Beckman 6-0).

Mary Ellen Welshhon was invited into the executive session at 9:25 PM and remained for the duration.

The Board moved to extend the contract of Mary Ellen Welshhon as Superintendent of Schools for USD 412 through June 30, 2024 and pay her salary for the 2023-2024 school year as discussed (Carder/Weber 6-0).

Sharris Werner engaged in a brief discussion with the Board regarding a change to the Hoxie Grade School Handbook.

The Board moved to approve the Hoxie Grade School Handbook as amended (Weber/Carder 6-0).

The Board moved on to address the items under New Business.

The Board moved to authorize the Clerk of the Board to destroy fiscal records for school year 2016-2017 and payroll records for calendar year 2017 pursuant to K.S.A. 72-5369 and 72-5370 (Bretz/Beckman 6-0).

Mandy Shipley provided a brief update to the Board about a change to the district's accounting software. The current program will not be supported past the 2023-2024 school year and other systems are being vetted for a transition in the spring of 2024.

The Board held a brief discussion about the upcoming negotiations process. The executive session was not needed for the discussion to take place.

The Board moved to enter into executive session at 10:06 PM to discuss resignations, terminations, non-renewals, and new hires/staff updates pursuant to the non-elected personnel exception under KOMA for 30 minutes with the Board, Mary Ellen Welshhon, Sharris Werner and Carey Fose present, returning to open session at 10:36 PM in the Hoxie Grade School Library (Baalman/Bretz 6-0).

The Board moved to approve **resignations** as listed (Bretz/Beckman 6-0):

10-12 Social Studies Teacher: Brett Warren

7-12 Industrial Arts Teacher: Donald Floro

5/6 Math Teacher: Dana Baier

High School Cheer Sponsor: Hayley Heim

These resignations will be effective at the conclusion of the 2022-2023 school year.

Item *Resolution of intent to non-renew* was tabled to a future meeting.

The Board moved to **new hires/staff updates** as listed (Weber/Beckman 6-0).

Part-Time substitute paraprofessional: Nikki Cook

Summer Drivers Ed: Laura Fellhoelter

Devan Castle adjourned the meeting at 10:48 PM.

DEVAN CASTLE, PRESIDENT

Approved this 21st day of March, 2023

MANDY SHIPLEY, BOARD CLERK