

Casey Robinson,
Superintendent



HOXIE COMMUNITY SCHOOLS

USD #412 – CENTRAL OFFICE

P.O. Box 348, 1100 Queen Avenue

Hoxie, KS 67740

Phone • 785 - 675 - 3258 FAX • 785 - 675 - 2126

Website • www.hoxie.org

Email crobinson@hoxie.org * mshiple@hoxie.org

The Board of Education of Unified School District No. 412 met for their organizational meeting on Monday, July 12, 2021 at 7:00 PM in the District Board Room located in Hoxie, KS.

PRESENT WERE

BOARD MEMBERS: Lola Baalman, Margery Haas, Billi Beckman, Devan Castle,
Michael Bretz, Reba White

SUPERINTENDENT:

CLERK: Mandy Shipley

PRINCIPAL:

GUEST: Peggy Eland

ABSENT: Casey Robinson, Leonard Weber

Devan Castle called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

The agenda for the Board meeting was approved with the addition of item (b) in Old Business; Approve Roof Repair Bid and items (a) and (b) in New Business; Adult Lunch Prices and Remaindered Items, moving the other items under New Business down sequentially (Baalman/White 6-0).

The Board welcomed the visitor present.

The Board reviewed communications, which included a discussion on policy regarding summer sports and activities and district transportation. When handbooks are approved at the regular August Board meeting, an amendment will be made in the Jr/Sr High Handbook that will address this subject moving forward.

Devan Castle called for nominations for Board President for the 2021-2022 school year. Reba White nominated Devan Castle and no other nomination was made.

The Board moved to elect Devan Castle as Board of Education President, to serve in the position until a successor is elected by the Board in July 2022 (White/Haas 6-0).

Devan Castle called for nominations for Board Vice-President for the 2021-2022 school year. Billi Beckman nominated Michael Bretz and no other nomination was made.

The Board moved to elect Michael Bretz as Board of Education Vice-President, to serve in the position until a successor is elected by the Board in July 2022 (Beckman/White 6-0).

The resolution for Board meeting dates for the 2021-2022 fiscal year with a start time of 7:00 PM unless otherwise noted was approved as presented (Baalman/White 6-0).

The Board moved to approve the Consent Agenda for Business Reports as presented (Haas/Baalman 6-0).

The Board reviewed their goals.

1. All employees will receive effective evaluations that reflect their actual performance.
 - A plan for Classified Evaluations moving forward was discussed later in the meeting in executive session.
2. Technology will be developed to complement student learning
 - Mandy Shipley updated the Board on progress with this goal. She gave updates on technology purchases, and informed the Board a dedicated internet connection had been added to the press box at the football field/track to help with connectivity during events at that facility.
3. The Guidance Department will be developed to assist all students to have success in our District
 - An update on this goal will be shared at the regular August Board meeting.
4. All large-scale projects and other items that are a consensus of the Board will be discussed and updated at each meeting until completion or dismissal.
 - The Board reviewed an update regarding the Auditorium Project. Phase II, or the lighting portion of this project, will be revisited by the new administration and coordinated efforts with key community members will be established to keep the project moving forward.
 - The High School Courtyard Project had a bid for the shade structure that they revisited. The Board wanted to reach out to the company who provided the bid and modify it down to materials only, leaving the labor and installation to be done locally and mainly by our own staff. They will decide on the purchase of that item at a future meeting.
 - The bathroom remodel projects currently being worked on in the district are mainly waiting on plumbing. Tom Feldt is working with a few contractors to ensure this will get done as soon as possible.
 - The plan to redo the High School Track in the 23-24 or 24-25 school year was discussed, and an update on the cash balance in the Capital Outlay fund was provided.

Tom Feldt entered the meeting at 7:30 PM via phone conference call to give input on the bids presented for roof repair bids. He ended the call and left the meeting at 7:36 PM.

A motion was made by Margery Haas to approve the bid from Roofmasters as presented, but a second was not obtained and the motion failed.

After further discussion on the subject, the Board moved to approve the bid from Aquashield Roofing for the roof repairs needed above the high school auditorium (Beckman/Baalman 6-0).

The minutes from the latest NKESC board meeting were provided and Devan Castle gave a brief update.

Margery Haas had nothing to report for a legislative update.

There was no report to review for Food Service.

Mandy Shipley updated the Board on happenings at the district office. With the transition of administrators, the summer has presented some unique challenges, but also been productive. Currently, the budget for 2021-

2022 is being prepared, vacations are being taken by the support staff in the buildings while they can be, and preparations are being made for the upcoming school year for both staff and students.

The Board moved to increase adult lunch prices by an additional .05 cents, making the total cost \$3.95 for the 2021-2022 school year (Baalman/Haas 6-0).

The Board moved to remainder the list of old school furniture and musical equipment as presented (Bretz/Baalman 6-0).

A discussion was held regarding the new Revenue Neutral Rate process for schools this year. USD 412 has jurisdiction in three counties; Sheridan, Decatur & Graham and their county clerks must be notified by Tuesday, July 20, 2021 if the district will be exceeding the Revenue Neutral Rate. Notification will be made by the district clerk, and a declaration that it will be exceeded does not mean that it actually will be. This would just open the door for a more lenient budget timeline that would give the new administration time to review and discuss the appropriate fiscal needs for the district. Once the preliminary budget is completed, next steps will be communicated with the Board regarding the Revenue Neutral Rate process.

A survey was emailed to all coaches to start a conversation about Junior High Sports practice. It is currently the last hour of the school day and the Board is wanting feedback and thoughts from coaches on moving it back to after school. The survey was sent out late in the week prior to the Board meeting, and there wasn't any feedback to review. This subject will move to Old Business at the August meeting to be discussed when more information is available. No measures will be taken this upcoming school year as the schedule is already set.

A part-time school mental health professional was approved prior to the end of the 2020-2021 school year and a job description was presented to the Board for approval. One minor change regarding the degree/education requirement was suggested and the Board moved to approve the job description with that change as presented (Bretz/Baalman 6-0).

The Board moved to approve the bid from RAS (First Dakota Indemnity) for Workers Compensation Insurance for the 2021-2022 school year (Bretz/Beckman 6-0).

The Board held a brief discussion on all other district insurance for the upcoming school year, which included reviewing the renewal quote provided by Hoxie State Insurance/EMC. This insurance was not bid out this year, so no action was needed by the Board to approve the renewal.

The Board approved the Consent Agenda for Board Organization as presented (Baalman/Bretz 6-0).

- i. Appointed Mandy Shipley – Clerk, Hayley Heim – Deputy Clerk
- ii. Appointed Diane Stithem – Treasurer, Hayley Heim – Deputy Treasurer
- iii. Appointed Mandy Shipley – Freedom of Information Officer
- iv. Adopted the 1,116 Minimum Hour School Year
- v. Appointed Casey Robinson-Local Consolidated Plan Office Representative
- vi. Appointed Tammy Schamberger-Food Service Representative
- vii. Appointed Casey Robinson-Hearing Officer for Free and Reduced Application Appeals
- viii. Designated Casey Robinson and Mark Carey Fose-Truancy Officers
- ix. Designated Mandy Shipley-KPERS Representative

- x. Established mileage rate at current state rate (currently 56 cents)
- xi. Established Petty Cash Limits \$500 a building, \$1500 Central Office
- xii. Appointed KASB-School Attorney
- xiii. Designated Casey Robinson-Homeless Children Duties
- xiv. Designated The Hoxie Times-Official Publication for USD 412
- xv. Designated Mandy Shipley-Compliance Coordinator for anti-discrimination
- xvi. Approve lunch prices – no increase for students
- xvii. Approved Textbook rental fees will remain the same
- xviii. Approved Substitute Teacher pay \$110.00 per day
- xix. Adopted the resolution for the Annual Waiver of Requirements of Generally Accepted Accounting Principles
- xx. Adopted the resolution to establish Home Rule by the USD 412 Board of Education
- xxi. Adopted early payment request for the 2021-2022 school year
- xxii. Appointed Devan Castle as NKESC Board member representative for the 2021-2022 school year
- xxiii. Appointed Billi Beckman as NWKTC Board member representative for the 2021-2022 school year
- xxiv. Appointed Michael Bretz as Sick Leave Bank Committee representative for the 2021-2022 school year
- xxv. Appointed Devan Castle, Michael Bretz, and Billi Beckman to the 2022-2023 Negotiations committee
- xxvi. Approved banking resolutions for the 2021-2022 school year
- xxvii. Approved the resolution to rescind minutes for the 2020-2021 school year with reference to Board of Education Policies
- xxviii. Adopted the official depositories of school district funds – Peoples State Bank, Equity Bank, and First State Bank of Hoxie
- xxix. Adopted the resolution for District Credit Cards for the 2021-2022 school year
- xxx. Adopted the resolution for Surety Bonds for the 2021-2022 school year

The Board took a break at 8:18 PM and resumed in open session at 8:25 PM.

Peggy Eland notified the Board that she had been selected to be on a state task force for high school graduation requirements that would require zoom meetings twice monthly, and that she was glad and honored to be a part of that, representing a rural school in the western hemisphere of the state.

The Board moved to enter into executive session at 8:26 PM to discuss individual employee performance, resignations, and new hires pursuant to the non-elected personnel exception under KOMA for 5 minutes with the Board and Mandy Shipley present, returning to open session at 8:31 PM in the District Board Room (Beckman/Baalman 6-0).

The Board moved to enter into executive session at 8:32 PM to discuss individual employee performance, resignations, and new hires pursuant to the non-elected personnel exception under KOMA for 15 minutes with the Board and Mandy Shipley present, returning to open session at 8:47 PM in the District Board Room (Beckman/Baalman 6-0).

The Board moved to approve the employment of Colton Corwin as Head Junior High Football Coach for the 2021-2022 school year (Baalman/White 6-0).

The Board moved to approve the employment of Jared Kennedy as Assistant Junior High Football Coach for the 2021-2022 school year (Beckman/Haas 6-0).

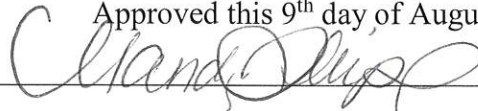
The Board moved to approve the employment of Robert Jones as full-time school cook for the 2021-2022 school year (Haas/White 6-0).

Devan Castle adjourned the meeting at 8:51 PM.



DEVAN CASTLE, PRESIDENT

Approved this 9th day of August, 2021



MANDY SHIPLEY, CLERK