

UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION

UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for a special meeting on Wednesday, April 14, 2021 at 6:30 PM at the Hoxie High School Library in Hoxie, Kansas.

PRESENT WERE

BOARD MEMBERS: Margery Haas, Lola Baalman, Michael Bretz, Reba White,  
Devan Castle, Billi Beckman, Leonard Weber

SUPERINTENDENT:

CLERK: Mandy Shipley

PRINCIPALS:

GUESTS: Gary Sechrist

Devan Castle called the special meeting to order at 6:30 PM.

The Board and all in attendance recited the flag salute.

The meeting was held to discuss only the item for which the meeting was called; Superintendent Search-review results of Superintendent Search characteristics forums/survey information/Phase III & IV Plan review with Gary Sechrist.

The agenda was approved as presented (Beckman/Haas 7-0).

Notification of the meeting was made in person at the Special Board Meeting on March 30, 2021 so the Waiver of Written Notice was not needed.

Gary Sechrist, KASB Leadership Specialist, reviewed the results of the Superintendent Characteristics forums and online survey.

Mr. Sechrist and the Board discussed the next phases of the search – guidelines and plans for interviews, salary information, and contract language.

The Board was tasked to choose interview questions from a list provided by Mr. Sechrist, due to the clerk by Friday, April 24, 2021, with final revisions made and presented to the Board prior to the scheduled interviews on April 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup>.

**Timeline of Events:**

- Monday, April 22, 2021 - Completed applications due to KASB
- Friday, April 24, 2021 - Interview questions due to Clerk of the Board
- Monday, April 26, 2021 - Special Board meeting at 7:00 AM in the Board Room Located at Hoxie Grade School. Applicants/candidates screened by Gary Sechrist and his KASB leadership team presented to the Board of Education in executive session for interview selection.
- April 28<sup>th</sup> – April 30<sup>th</sup> 2021 - Interviews with potential candidates for the position take place, with Special BOE meetings to begin at 5:15 PM in executive session with the Board and candidate only.

Gary Sechrist left the meeting at 7:36 PM.

The Board continued the discussion about the Superintendent Search for a brief period of time to iron out necessary details.

A generic interview day schedule will be provided to the public via the school website and social media outlets prior to the week of interviews.

Devan Castle adjourned the meeting at 7:45 PM.

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DEVAN CASTLE, PRESIDENT

Approved this 10<sup>th</sup> day of May 2021

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MANDY SHIPLEY, CLERK