

James Howard,  
Superintendent



# HOXIE COMMUNITY SCHOOLS

## USD #412 – CENTRAL OFFICE

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION

UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their regular meeting on Monday, October 14, 2019 at 7:00 PM at the Central Administrative Office in Hoxie, Kansas.

**PRESENT WERE:**

**BOARD MEMBERS:** Leonard Weber, Billi Beckman, Margery Haas, Michael Bretz, Lola Baalman, Devan Castle, Reba White  
**SUPERINTENDENT:** Jim Howard  
**CLERK:** Mandy Shipley  
**PRINCIPALS:** Mark Wildeman  
**GUESTS:** Megan Beiker, Christine Heim, Tom Feldt

Billi Beckman called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

The agenda was approved as presented (White/Haas 7-0).

The board recognized the visitors present.

Communications to the Board were reviewed and included a reminder about Board Elections On Tuesday, November 15th, and a thank you letter from the Elementary Art Students.

Aaron Tilden entered the meeting at 7:03 PM.

Tom Feldt was present to deliver his Transportation/Maintenance report. He informed the Board he had a buyer for the Old Big Red bus remaindered earlier in the year and then the Board held a discussion on current and future plans for bus and vehicle replacement in the future. He then gave them an update on the condition of the stadium lights at the football field/track and recommended that their replacement needs to be on the districts radar in the next 5 years. He concluded by informing the Board that the lunch room doors were being replaced due to how much they are used and the condition they are in.

The Board welcomed Aaron Tilden from Willdan, a consulting company specializing in industry leading engineering and energy solutions for K-12 education, among others. Aaron gave the Board a presentation on the history of the company, the business model, and answered any questions they had about the services they provide. They have worked with many schools in our area including Quinter, Wakeeney, Colby and Oakley. The Board would like to have his company perform an engineering based needs assessment for the district to help aid long term planning and goal setting. The risk free (no cost) follow up will take place sometime in December, with the initial assessment being ready for them to review in March or April of 2020.

Aaron Tilden left the meeting at 8:11 PM.

Tom Feldt left the meeting at 8:12 PM.

The executive session on the agenda under Communications to the Board was not needed and therefore not utilized.

The Board moved to approve the Consent Agenda as presented (Haas/Baalman 7-0).

Jim Howard and Margery Haas updated the Board on the latest happenings with the Toothaker Estate.

The Board reviewed their goals.

1. All employees will receive effective evaluations that reflect their actual performance.
  - Jim Howard had evaluations for 3 non traditional staff members, two teachers who are transitioning to teaching and one student teacher. The evaluations were to be discussed later in the meeting in executive session.
2. Technology will be developed to complement student learning.
  - Jim Howard delivered the technology report. He let them know about warranty and insurance claims, reporting that he had sent no less than 12 devices (student laptops) in for repair/replacement in the last month. He gave them an update on what our on-site tech support, Denton George, was accomplishing in the district every Friday, vetted ideas on what to do with old devices/technology, informed them we had received Category 1 & 2 E-rate reimbursements for calendar year 2018, and concluded with a discussion on long term planning for our classroom projectors.
3. Guidance department will be developed to assist all students to have success in our district.
  - The Board reviewed a report from Tennille Giancola with an update on progress with this goal. She has been meeting with senior parents and plans to move on to the Juniors and conclude those meetings by the end of November. She also wrote about student internships, the utilization of seminar time to build student Individual Plans of Study, and let the Board know that 7 college representatives have some to visit with Juniors and Seniors in the last month.

The Board moved on to Department reports.

Jim Howard shared his principal's report for Hoxie Grade School. He gave praise to the Booster Club and Lola Baalman for the Homecoming event were the older kids came to the school in the morning and greeted the kids as they came in the doors and played with them on the playground. He mentioned the younger kids were still talking about it and would love more events of that nature

to take place in the future. He informed them they had visitors from the Cheylin school district that came to look at the playground project and other programs such as the STEAM room and brain training. The visitors were so impressed; they plan to bring all of their staff to our school for an in-service/professional learning day to see all of these amazing programs for themselves. The students at the Grade school also had the opportunity to see a performance by Creed Theater called "Best Foot Forward," which was both entertaining and educational. He let them know that because of our advances in technology over the last few years, we had the capacity to handle an upgrade to Lexia (a program they use for reading), which added 3 more levels for the students. The Grade School also hosted the Body Venture event provided by KSDE where volunteers from the community and High School students set up the exhibits, walked students through them and presented information on each, and then helped break it down and pack it up. It was well attended and a great event for the students. The Grade School students also had "Corn Day," with an informative and fun presentation from a former Ag teacher. He informed the Board that the Booster Club and Grade School Stuco would be providing shirts to every Grade school student, when it was recognized that not every student at the school had a Hoxie t-shirt. He concluded his report by letting the Board know that our first grade teaching team as been invited to the Northwest and Southwest Superintendents councils in January to present programs they have spearheaded, including the STEAM room, brain training, and Bal-a-vis-x.

Mark Wildeman shared his principal's report for Hoxie JR/SR High. He informed them that there had been no interest from students or a sponsor found for debate this year, but that he had a solution for forensics the second half of the school year and would discuss that with them later in the meeting in executive session. He also provided the Board with bids for a sound system in the High School gym and football field. The Board would like for him to obtain bids from a few more vendors and report back. He provided the dates for upcoming MCL events, let them know that parent teacher conferences would follow the same format as last year with conferences held in the gym on October 21st from 5:00PM-8:30PM, and gave them an outline of their latest staff meeting at the JR/SR High.

Minutes from the latest NKESC Board meeting were provided and Devan Castle provided a brief update for the Board.

The Board reviewed the Food Service report.

Jim Howard shared his Superintendents Report. He discussed events that had happened in the district since the last meeting including the Superintendents council in Oakley, (he could not attend the state meeting, as it was in Pittsburg, KS and just too far to justify), provided an update on his role as chair for the community daycare project, and held a discussion on the pros and cons of allowing a petition to be circulated in the district. The Board did not promote or oppose the petition itself, but thought it would be best practice for the school not to be involved as a medium, as it could open the door in the future for any kind of petition to circulate. He then moved on and spoke about enrollment and count day, gave an overview of the fall MAP testing data, shared the KESA goals that they would need to approve later in the meeting, provided walkthrough data, and shared some of the reading series' the Grade School staff had vetted at their last staff meeting.

The Board moved on to New Business.

The Board moved to approve the KASB Board Policy updates as recommended by Michael Bretz and Devan Castle (White/Bretz 7-0), who reviewed the updates with the admin team and clerk prior to the meeting.

The Board moved to appoint Billi Beckman as KASB delegate for the 2019 KASB conference (Baalman/White 7-0).

The Board reviewed the proposed KESA Goals.

1. Increase standardized scores (MAP and KS State Assessment/ACT) math and reading proficiency by 5% a year.
2. Increase and retain post-secondary success by 3% until the 75% state goal is met.
3. By the end of the cycle, 100% of students will have an IPS (individual plan of study) that clearly supports their success to graduate and path after graduation.

The Board moved to approve the district KESA Goals as presented (Castle/Bretz 7-0).

The Board held a discussion on the condition of our phone system and would like to get more bids and discuss the topic in further detail at a future Board meeting.

The Board held a discussion on outside locking doors. The Board would like for the school to research and implement a door locking system, where parents and visitors would have to be allowed entry into the buildings during school hours. The felt they would rather be proactive than reactive on the matter. Mr. Howard will gather information to be presented at the next Board meeting for their consideration.

The Board then held a brief discussion on our school run concession stands, and would like a breakdown of how/where supplies and food are purchased for their review at the next meeting.

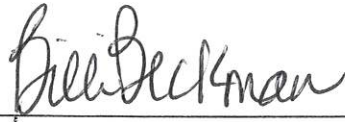
The Board took a break and Megan Beiker and Christine Heim left the meeting at 9:06 PM. The Board resumed in regular session at 9:11 PM.

The Board moved to enter into executive session at 9:12 PM to discuss individual employee performance, resignations and new hires pursuant to the non-elected personnel exception under KOMA for 1 hour and 6 minutes with the Board, Jim Howard, and Mark Wildeman present, returning to open session at 10:18 PM in the BOE room (White/Haas 7-0).

The Board moved to approve the resignation of Melissa Spreser as JR/SR High Secretary and approve the payment of unused sick leave (Bretz/Baalman 7-0).

The Board moved to approve the hiring of Lucas Burmeister as Forensics Sponsor for the 2019-2020 school year (Weber/White 7-0).

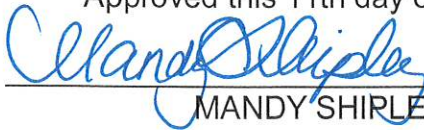
Billi Beckman adjourned the meeting at 10:20 PM.



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BILLI BECKMAN, PRESIDENT

Approved this 11th day of November, 2019



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MANDY SHIRLEY, CLERK