

James Howard,  
Superintendent



# HOXIE COMMUNITY SCHOOLS

## USD #412 – CENTRAL OFFICE

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION

UNIFIED SCHOOL DISTRICT NO. 412

SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their regular meeting on Monday, November 12, 2018 at 7:00 PM at the Central Administrative Office in Hoxie, Kansas.

**PRESENT WERE**

**BOARD MEMBERS:** Leonard Weber, Michael Bretz, Billi Beckman, Devan Castle, Margery Haas, Reba White, Lola Baalman

**SUPERINTENDENT:** Jim Howard

**CLERK:** Mandy Shipley

**TREASURER:** Diane Stithem

**PRINCIPALS:** Mark Wildeman

**GUESTS:** Jayden Fenner, Ella Zerr, Tori Bainter, Skylar Tremblay, Macon Sekavec, Drew Bretz, Carter Beckman, Megan Beiker, Leah Heskett, Tom Feldt, Tennille Giancola

**ABSENT:**

Billi Beckman called the meeting to order at 7:00PM.

The Board and all in attendance recited the flag salute.

The agenda for the Board meeting was approved as presented (Weber/White 7-0).

The Board recognized the visitors present, which included members of the Hoxie Junior High KAY organization formed this school year. Each member introduced themselves, and Carter Beckman explained that this year they chose to recognize and appreciate the School Board for all they do for our schools. Each Board member received a hand written card, and homemade treats to snack on.

Megan Beiker, Jayden Fenner, Ella Zerr, Tori Bainter, Skylar Tremblay, Macon Sekavec, Drew Bretz, and Carter Beckman left the meeting at 7:04 PM.

The Board invited Tom Feldt to share his Transportation/Maintenance Report. The main topic of discussion was activity buses stopping mid route back to the district to drop students off with parents who live outside

of town. The general consensus of the Board was to discontinue this practice for the safety of the students. They also discussed drop off and pick up procedures for the Grade school and expressed concerns for student safety. There were many ideas shared that the school may look at implementing in the near future. Tom concluded his report by asking the Board members to share ideas for projects they'd like to see him and the custodial crew work on throughout the rest of the school year and beyond.

Tom Feldt left the meeting at 7:14 PM.

The Board reviewed the letter from the Sheridan Sentinel requesting USD # 412 switch back to them as the official publication of the district, but the consensus was to wait until the July organizational meeting to consider the change.

The Board moved to approve the consent agenda as presented (Haas/White 7-0).

Jim Howard provided the Board with updates on progress with Board goals. He began with the first goal regarding effective evaluations, informing them that he had ridden a route with every bus driver since the last meeting, save for one, and would ride one or two more times with each before the school year concluded. For the second goal of technology complementing student learning, he presented the technology report. He discussed insurance claims for student laptops, gave them estimates for the year four technology plan currently being fine-tuned by the technology committee, and shared that we had received our e-rate reimbursement for calendar year 2017. He then briefly touched on goal three which involves developing the guidance department.

The Board then briefly discussed the ongoing issue of additional paint costs on the new Activity Bus. They directed Mr. Howard to seek resolution to the issue by meeting in the middle with the Bus company.

Jim Howard shared his principals' report for Hoxie Grade School. He discussed new and exited students since the last meeting, the BLT meeting that took place earlier in the day, and events since the last meeting including Red Ribbon Week, Seeds of Change (paid for by the Dane G. Hansen Foundation and performed in the Grade School gym), parent teacher conferences, and the Halloween parade. He also updated the Board on progress with the playground, noting that the gaga pit has been a huge success with the students and aside from a few games being painted on the concrete and the climbing walls being added, we have almost completed the original vision of the project.

Mark Wildeman shared his principal's report for Hoxie JR/SR High. He informed the Board that the surveillance cameras had been installed, gave participation numbers for winter sports and activities, provided a list of JR/SR High teachers that are required to be evaluated this school year, and gave them the names of all the substitutes that work in our district. He also wrapped up fall sports and activities, reporting on how the seasons ended for both Junior High and High School volleyball, football, and cross country. He reminded them of important dates on the calendar such as High School buffer week (November 5<sup>th</sup> through November 11<sup>th</sup>), the High School Play (December 1<sup>st</sup>), the 7-12 music concert (December 10<sup>th</sup>), and the anti-drug and bullying assembly (February 19<sup>th</sup>) with motivational speaker Marc Mero, provided and sponsored by the Sheridan County Sheriff's Department. He also touched on the parent teacher conferences and reported an overall participation rate of 73%, with both the 7<sup>th</sup> grade and freshman classes earning a pizza lunch for having the highest percentage of parent participation. Suggestions and comments from the Board were considered so that future conferences could be adjusted

with those ideas in mind. A larger part of his report and the discussion that followed was in regards to the progress being made with Career and Technical Education. Both Mr. Wildeman and Mrs. Giancola have been working hard to develop ways to incorporate and offer more pathways for our students. The pathways they are working towards adding and/or expanding upon are Health Science (Nursing and Medical field), Education (Teaching and Early Childhood), Business (Finance and Management), and Industrial Arts (Plumbing, Electrical, Alternative energy, and Carpentry). They also requested and gained the support of the Board in regards to pursuing online classes, job shadowing, and internships (for Juniors and Seniors) to help fulfill those pathways moving forward.

Leah Heskett left the meeting at 8:00 PM and re-entered at 8:07 PM.

Diane Stithem left the meeting at 8:11 PM

The Board took a break at 8:12 PM and returned to open session at 8:15 PM.

Leonard Weber gave a brief update on the most recent NKESC Board Meeting that he attended and copies of the latest meeting minutes were provided to the Board.

Margery Haas gave a brief legislative update.

The Board reviewed the Food Service Report. The Thanksgiving meal will be on Monday, November 19<sup>th</sup>, and Darla Zerr wanted to make sure the Board knew they were both welcomed and encouraged to attend.

Jim Howard shared his Superintendent's report. He discussed events in the district since the last regular Board meeting, which included items such as the Board walkthrough and Bus Driver Appreciation Day, and gave the Board updates on walkthrough data, Superintendents' meetings in Oakley, and the OVT training he and the team attended in Hays.

The Board will continue utilizing the services of Adam's, Brown, Beran & Ball for fiscal auditing.

There was a brief discussion on a Holiday Gift for staff that would be discussed further in executive session.

Mr. Howard gave the Board ideas and estimates for potential repairs and projects for the district moving forward such as trading in our mower, replacing vs. repairing the freezer in food service, and possible building signs and marquees.

Mr. Wildeman then discussed with the Board improvements he'd like to see at the JR/SR High in the near future which included improvements to the science lab and creating another resource room on the second floor for IEP meetings and student needs.

Mr. Howard then gained a consensus from the Board to have Johnson Controls visit our district and help facilitate a long range planning session.

Tennille Giancola and Leah Heskett left the meeting at 8:49 PM.

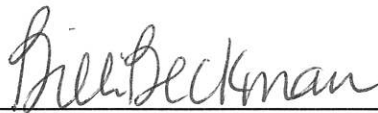
The Board moved to enter into executive session at 8:50 PM to discuss individual employee performance, resignations, and new hires pursuant to the non-elected personnel exception under KOMA for 1 hour with the Board, Jim Howard, and Mark Wildeman present, returning to open session at 9:50 PM in the BOE room (Baalman/Haas 7-0).

The Board moved to approve the extra days as presented for Tennille Giancola (Baalman/Haas 7-0).

Michael Bretz left the meeting at 9:51 PM.

The Board moved to approve the hiring of Jennifer Dowell as Assistant High School Girls Basketball Coach for the 2018-2019 season (Castle/White 6-0).

Billi Beckman adjourned the meeting at 9:53 PM.



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BILLI BECKMAN, PRESIDENT

Approved this 17<sup>th</sup> day of December, 2018



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MANDY SHIPLEY, CLERK

**James Howard,  
Superintendent**



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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION

UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for a special meeting on Friday, December 7, 2018 at 7:00 AM at the Central Administrative Office in Hoxie, Kansas.

### PRESENT WERE

BOARD MEMBERS: Billi Beckman, Devan Castle, Margery Haas, Leonard Weber, Reba White, Lola Baalman, Michael Bretz

SUPERINTENDENT: James Howard

CLERK: Mandy Shipley

PRINCIPALS: Mark Wildeman

GUESTS:

ABSENT:

Billi Beckman called the special meeting to order at 7:00 AM.

The meeting was held to discuss only the items for which the meeting was called; Executive Session regarding personnel.

The agenda was approved as presented (Haas/Baalman 7-0).

Notification was made by phone on Monday, December 3, 2018 so the Board made a motion to accept the Waiver of Written Notice (Bretz/Weber 7-0).

The Board moved to enter into executive session at 7:02 AM to discuss employee resignations pursuant to the non-elected personnel exception under KOMA for 15 minutes with the Board, Jim Howard, and Mark Wildeman present, returning to open session at 7:17 AM in the BOE room (Baalman/Haas 7-0).

The Board moved to accept the early resignation of Edward Weiner, releasing him from all duties effective December 19, 2018, and to withhold all liquidated damages owed to USD # 412 from his final calculated salary earned (Bretz/Castle 7-0).



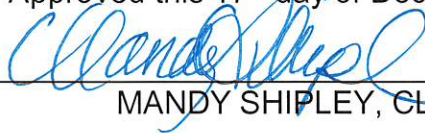
Billi Beckman adjourned the meeting at 7:18 AM.



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BILLI BECKMAN, PRESIDENT

Approved this 17<sup>th</sup> day of December, 2018



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MANDY SHIPLEY, CLERK