

James Howard,
Superintendent



HOXIE COMMUNITY SCHOOLS

USD #412 – CENTRAL OFFICE

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT NO. 412
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their organizational meeting on Monday, July 10, 2017 at 7:00 PM at the Central Administrative Office in Hoxie, Kansas.

PRESENT WERE

BOARD MEMBERS: Lola Baalman, Stacey Heim, Margery Haas, Billi Beckman,
Michael Bretz

SUPERINTENDENT: James Howard

CLERK: Mandy Shipley

PRINCIPAL:

TREASURER: Diane Stithem

GUEST: Peggy Eland

ABSENT: Leonard Weber, Devan Castle, Gary Johnson

Lola Baalman called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

The agenda for the Board meeting was approved as amended with the addition of Approval of Student Charging Policy (M.i.) under New Business (Haas/Heim 5-0).

The Board welcomed guest Peggy Eland.

Mandy Shipley informed the Board of some changes to the Kansas Open Meeting Act in regards to executive session and provided a handout of those changes for reference.

The Board moved to elect Lola Baalman as Board of Education President for the 2017-2018 school year (Heim/Haas 5-0).

The Board moved to elect Billi Beckman as Board of Education Vice-President for the 2017-2018 school year (Haas/Bretz 5-0).

The resolution for Board meeting dates with a start time of 7:00 PM unless otherwise noted was approved as presented Beckman/Bretz 5-0).

The Board approved the bills as presented (Heim/Haas 5-0).

The Board approved the Treasurer's Report as presented (Bretz/Heim 5-0).

The Board approved the activity funds for the Hoxie Grade School and Hoxie JR/SR High School as presented (Bretz/Beckman 5-0).

The Board approved the Monthly Budget Summary as presented (Heim/Bretz 5-0).

Diane Stithem left the meeting at 7:15 PM.

The Board moved to accept the insurance bid from Conrade/Wright Insurance Group as presented (Haas/Heim 5-0).

Lola Baalman reviewed Board goals and the general consensus was to update Board goals for the 2017-2018 school year at a later date when all Board members were present.

There was no report for NKESC as Leonard Weber was absent.

Margery Haas provided a brief legislative update.

Jim Howard gave the Board a brief update on technology related summer projects.

The Board would like to walk through both buildings at the next regular Board meeting in August to see the finished summer projects.

The Board reviewed the Food Service Report.

Jim gave his Superintendent's report and provided the Board with a handout briefly summarizing the Local Option Budget and Capital Outlay mill levies. Jim along with Mandy Shipley will be attending a budget workshop on Thursday, July 13th and will hopefully have the budget software for the 2017-2018 school year in hand by the end of July.

The Board adopted the Resolution to Waive the Annual Requirements of Generally Accepted Accounting Principles for the fiscal year ending June 30, 2018, in accordance with provisions of K.S.A. Supp. 75-1120a (Bretz/Haas 5-0).

The Board adopted the Resolution Establishing Home Rule for the Board of Education of USD #412 Heim/Beckman 5-0).

The Board authorized an early payment procedure for district bills for the 2017-2018 school year Beckman/Heim 5-0).

Leonard Weber was appointed to serve on the Northwest Kansas Educational Service Center Board for the 2017-2018 school year (Bretz/Beckman 5-0).

Billi Beckman was appointed to serve on the Northwest Kansas Area Technical School Board for the 2017-2018 school year.

Margery Haas was appointed to serve on the USD 412 Professional Development Council and will be the representative for Governmental Relations for the 2017-2018 school year (Heim/Beckman 5-0).

The Board approved a resolution that all policy statements found in the minutes for the Board of Education of Unified School District #412 prior to June 30, 2017, be rescinded, and adopted the policy manual as presented and recommended by the Superintendent of Schools to govern this school district during the 2017-2018 school year, subject to revisions (Beckman/Haas 5-0).

The Board approved the Banking Resolutions for the 2017-2018 school year (Haas/Heim 5-0).

The Board approved Equity Bank, First State Bank and Peoples State Bank as the official depositories and checking accounts for district funds for the 2017-2018 school year (Bretz/Beckman 5-0).

The Board approved the Authorization Resolution for district credit cards (Heim/Haas 5-0).

The Board approved the Surety Bond Resolution for the 2017-2018 school year (Beckman/Heim 5-0).

The Board approved the Consent Agenda with changes to item (N) and (R) (Haas/Bretz 5-0).

- a) Appointed Mandy Shipley – Clerk, Gary Johnson – Deputy Clerk
- b) Appointed Diane Stithem – Treasurer/Gary Johnson – Deputy Treasurer
- c) Appointed Mandy Shipley – Freedom of Information Officer
- d) Adopted the 1,116 Minimum Hour School Year
- e) Appointed Jim Howard-Local Consolidated Plan Office Representative
- f) Appointed Darla Zerr-Food Service Representative
- g) Appointed Jim Howard-Hearing Officer for Free and Reduced Application Appeals
- h) Designated Jim Howard and Gary Johnson-Truancy Officers
- i) Designated Mandy Shipley-KPERS Representative
- j) Established mileage rate at current state rate (currently 53.5 cents)
- k) Established Petty Cash Limits \$500 a building, \$1500 Central Office
- l) Appointed KASB-School Attorney
- m) Designated Jim Howard-Homeless Children Duties
- n) Designated The Hoxie Times-Official Publication for USD 412
- o) Designated Mandy Shipley-Compliance Coordinator for anti-discrimination
- p) Approved no increase in lunch prices for the 2017-2018 school year
- q) Approved Textbook rental fees will remain the same
- r) Approved Substitute Teacher pay \$100.00 per day

The Board moved to transfer the state suggested amount of \$3,860.22 into food service from the general fund due to the unchanged meal prices for the 2017-2018 school year (Bretz/Haas 5-0).

The Board moved to approve the Student Charging Policy for USD 412 (Bretz/Heim 5-0).

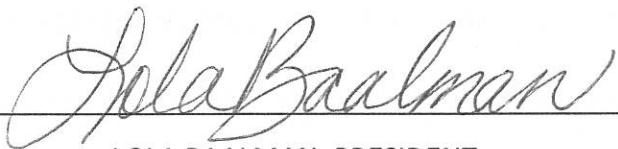
The Board moved to approve the Social Studies textbook purchase from Pearson Learning (Heim/Beckman 5-0).

Margery Haas provided the Board with information from the last negotiations meeting. A new fringe amount and language regarding health insurance was agreed upon. Compensation will not be discussed until more is known from the state on the 2017-2018 budget.

The Board held a discussion on facilities usage.

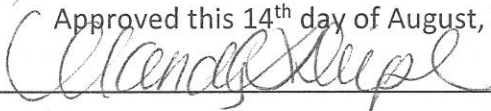
The Board moved to approve the updated Supplemental Contract list as recommended by administration (Beckman/Heim 5-0).

Lola Baalman adjourned the meeting at 8:26 PM.



LOLA BAALMAN, PRESIDENT

Approved this 14th day of August, 2017



MANDY SHIPLEY, CLERK