

**James Howard,  
Superintendent**



# **HOXIE COMMUNITY SCHOOLS**

**USD #412 – CENTRAL OFFICE**

P.O. Box 348, 1100 Queen Avenue  
Hoxie, KS 67740

Phone • 785 - 675 - 3258 FAX • 785 - 675 - 2126

Email • [acctspayable@hoxie.org](mailto:acctspayable@hoxie.org)

[jhoward@hoxie.org](mailto:jhoward@hoxie.org) \* [mshiple@hoxie.org](mailto:mshiple@hoxie.org)

---

UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION

UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their regular meeting on Monday, November 13, 2017 at 7:00 PM at the Central Administrative Office in Hoxie, Kansas.

**PRESENT WERE**

<b>BOARD MEMBERS:</b>	Stacey Heim, Michael Bretz, Lola Baalman, Billi Beckman, Devan Castle, Leonard Weber
<b>SUPERINTENDENT:</b>	Jim Howard
<b>CLERK:</b>	Mandy Shipley
<b>TREASURER:</b>	Diane Stithem
<b>PRINCIPALS:</b>	Gary Johnson
<b>GUESTS:</b>	Tom Feldt, Ryan Beach, Sueanne Hill
<b>ABSENT:</b>	Margery Haas

Lola Baalman called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

The agenda for the Board meeting was approved as presented (Beckman/Weber 6-0).

The Board recognized the visitors present.

Tom Feldt presented a report on both Transportation and Maintenance. He updated the Board on the hail damage claims to the buildings and vehicles and also discussed plans for summer projects.

The Board moved to approve the bid from Heartland Seating for new bleachers on the south side of the High School gym (Heim/Castle 6-0).

Tom Feldt left the meeting at 7:26 PM.

The current bills were approved as presented (Weber/Heim 6-0).

The Treasurer's Report was approved as presented (Heim/Beckman 6-0).

The activity funds for the Hoxie Grade School and Hoxie JR/SR High School were approved as presented (Weber/Castle 6-0).

The Monthly Budget Summary was approved as presented (Heim/Beckman 6-0).

The minutes from the October 9, 2017 Regular Board meeting were approved as presented (Castle/Weber 6-0).

Lola Baalman reviewed the Board goals.

Jim Howard presented an updated one-page calendar to the Board with two changes. The first change being moving the first day back from Christmas break for teachers from January 2<sup>nd</sup> to January 3<sup>rd</sup>, with January 4<sup>th</sup> being the date the students will return. The second change is the start date of summer school. The original date was June 4, 2018 and that has been moved up one week to May 29, 2018. The Board approved the calendar changes as presented (Beckman/Weber 6-0).

The Board revisited the wellness plan from the October KASB policy update review and determined that our current plan is more than a sufficient replacement for the optional Sample Plan provided by KASB.

Jim Howard shared his principals' report for Hoxie Grade School. He discussed enrollment and shared information about the BLT's (Building Leadership Team) meeting earlier in the day. He also gave an overview of various events that have taken place at the Grade School since the last Board meeting.

Gary Johnson shared his principals' report for Hoxie JR/SR High. He discussed the Scholar's Bowl schedule, the debate tournament hosted at the school, and participation numbers for Junior High Cheerleading and Basketball. He also informed the Board of previous and upcoming professional leave of absences by staff and gave the Board a copy of an updated athletics/extra-curricular activities policy.

The Board moved to approve the change to the JH/SH Student Handbook as presented (Castle/Bretz 6-0).

Leonard Weber provided the minutes of the latest NKESC meeting for review, as he did not make it to that meeting.

Jim Howard gave a brief legislative update, since Margery Haas was not present to do so.

Jim Howard shared the technology report.

Margery Haas entered the meeting at 8:20 PM.

The Board reviewed the Food Service Report.

Diane Stithem left the meeting at 8:22 PM.

Jim Howard presented his Superintendent's report. He shared an update on the Gannon Court Case, gave an update on the next steps in the playground project and touched on KESA, the Debate Tournament,

attendance policy letters that were sent out, the ongoing mentoring process for our new teachers, the data from his walkthroughs, and the schedule for teacher evaluations.

Margery Haas provided a brief overview of the regional KASB fall meeting she attended in Colby.

The Board came to a general consensus to have the Superintendent evaluation completed before the next Board meeting using the same evaluation tool as the previous year.

The Board moved to approve the Memorandum of Understanding with the Sheridan County Health Complex as presented (Bretz/Haas 7-0).

The Board came to a general consensus on holiday gifts for the staff.

The Board moved to approve the changes to the classified handbook pertaining to jury duty pay as presented (Weber/Castle 7-0).

The Board moved to enter into executive session at 8:50 PM to discuss the playground project pursuant to the exception for data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorships under KOMA for 10 minutes with the Board, Gary Johnson, Jim Howard, and Mandy Shipley present, returning to open session at 9:00 PM in the BOE room (Beckman/Haas 7-0).

The Board moved to proceed with the Grade School playground project, committing to a potential district investment of \$100,000 from the Capital Outlay fund (Castle/Weber 7-0).

Ryan Beach and Sueanne Hill left the meeting at 9:04 PM.

The Board took a break at 9:04 PM and resumed in open session at 9:07 PM.

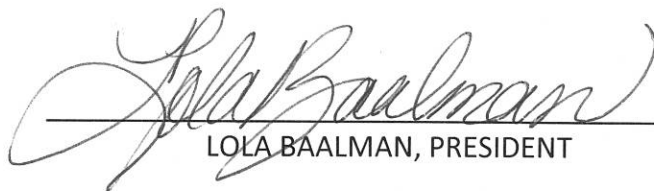
The Board moved to enter into executive session at 9:08 PM to discuss the hiring process for our JH/SH principal pursuant to the non-elected personnel exception under KOMA for 10 minutes with the Board, Gary Johnson, Jim Howard, and Mandy Shipley present, returning to open session at 9:18 PM in the BOE room (Haas/Weber 7-0).

Linda Frazey entered the meeting at 9:20 PM.

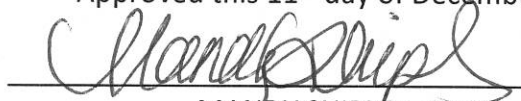
The Board allowed Linda to share information from the 2<sup>nd</sup> Night of Brainstorming Sheridan County's Future (or Community "Doing") meeting held earlier in the evening, specifically requesting information relating to the playground project.

Linda Frazey left the meeting at 9:35 PM.

Lola Baalman adjourned the meeting at 9:38 PM.

  
\_\_\_\_\_  
LOLA BAALMAN, PRESIDENT

Approved this 11<sup>th</sup> day of December, 2017

  
\_\_\_\_\_  
MANDY SHIPLEY, CLERK